

TOWN OF NEW DENMARK
5993 W. Cherney Road
Denmark, WI 54208
920.863.5523

To Be Completed by Applicant

**DRIVEWAY/CULVERT
APPLICATION**

Owner: _____

Mailing Address: _____

Phone: _____ E-mail: _____

☐ Permanent ☐ Temporary Application Date: _____

Legal Description of property where culvert/access is to be located:

Parcel # _____ Lot # _____ Subdivision or CSM # _____

Access Location _____

Length/Width of Driveway _____ Elevation of Placement _____

Intended Culvert Diameter _____ Length of Culvert _____

Is the culvert location staked or marked? ☐ Yes ☐ No (If NO, PLEASE ATTACH a drawing showing the location of the proposed culvert and provide the distance to the nearest driveway or property line.) Distance from property line: _____ OR
Distance from existing driveway: _____.

I understand and agree that the submission of this application to the Town of New Denmark shall not in any way be construed as implying consent and/or permission for any work to be performed in street right-of-way and, if the permit is approved, it shall be issued in the name of the CURRENT PROPERTY OWNER ONLY.

I will comply with the terms and conditions of any permit that may be issued by the Town of New Denmark.

Property Owner/Agent Signature _____

Date _____

Town Staff Review/Comment

Site plan or special exception conformance/conditions _____

Roadway agreement required? ☐ Yes ☐ No

Roadway agreement executed? ☐ Yes ☐ No

N/A ☐

Access controlled by: Brown County approval ☐

N/A ☐

PERMIT No.

Fee _____

Rec. # _____

Staff Initials _____

To be completed
by Town personnel

Culvert grades set by contractor to provide positive drainage ☐

Benchmark Elev. = _____

Benchmark Description: _____

N / W Culvert El. = _____ Invert The invert is the bottom inside of the pipe.

S / E Culvert El. = _____ Invert

GRADE STAKES:

N / W Stake El. = _____ CUT _____ feet to N / W Invert

S / E Stake El. = _____ CUT _____ feet to S / E Invert

NOTE: Flared end sections are required for permanent installations.

This permit shall expire on _____ Permanent Access ☐

This permit is issued subject to the terms and conditions of the Town of New Denmark, including but not limited to Section 15 of the Town Code.

ISSUED:

Town Official's Signature

Date

APPROVED:

Town Official's Signature

Date

When submitting your application, kindly remit payment in the amount of **\$70.00** payable to the **TOWN OF NEW DENMARK**. The application will be reviewed at the next regular Town Board meeting. Upon approval, a copy will be provided to the applicant and the Building Inspector along with a Permit number authorizing installation of the culvert/driveway.

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